The Meadows Neighborhood Company (the "MNC") owns and operates a community building, called The Grange, and swimming pools located at 3692 Meadows Boulevard, in Castle Rock, Colorado. As part of The MNC's commitment to foster ongoing community spirit, The Grange may be available for use or rent for meetings and events.

**The Grange Policies & Procedures**

**Grange Hours of Operation**

**April 1 - Labor Day Monday-Thursday 9 a.m. - 5 p.m.**
- Friday 9 a.m. - 4 p.m.
- Saturday 10 a.m. - 5 p.m.
- Sunday - Closed

Telephone: 303.814.2358 • Fax: 303.814.2149

**Winter Hours - Labor Day - March 31 Monday - Thursday 9 a.m. - 5 p.m.**
- Friday 9 a.m. - 4 p.m.
- Saturday 10 a.m. - 2 p.m.
- Sunday - Closed

From I-25 take Exit 184 (Founders/Meadows Parkway)
Go West about two miles to The Grange in The Meadows
1-25 1-225

The MNC Board of Governors and/or management has the right to change or modify these policies and procedures, as well as any rules and regulations at any time.
I. **GRANGE FACILITY USE AND RESERVATION POLICIES AND PROCEDURES**

The Meadows Neighborhood Company has an ideal facility (hereinafter "The Grange" or "Facility") for special events. The Main Hall and the Outside Patio of The Grange can each accommodate larger groups, while the Small Group Area offers a more intimate setting for smaller gatherings and meetings.

The Board of Governors of The Meadows Neighborhood Company approves the use of and administers the rental of The Grange in accordance with the general policies and procedures set forth herein. The swimming pools are not available for rent. To inquire about reserving or renting The Grange for a meeting or event, please call 303-814-2358.

**FACILITY USE APPLICATION AND AGREEMENT** (the "Agreement") may be obtained at The Grange, or online at [www.MeadowsLink.com](http://www.MeadowsLink.com).

The User shall be the person or entity listed on the Facility Use Application and Agreement. Individual Users must be present the entire time of the rental, and may only designate an Authorized Representative in the case of a wedding when the USER is the bride or groom. The User is responsible for all payments and insurance obligations under the Agreement. The User, or the User's Authorized Representative if applicable, shall serve as the contact person for all communications with The MNC concerning the Facility use and the Agreement.

A. **Building Capacity, Rental Items and Availability:**

- **THE MAIN HALL HAS A FIRE REGULATED MAXIMUM USEABLE CAPACITY OF 1710 SQ.FT/30' CEILING.**
  
  **MAXIMUM CAPACITY IS APPROXIMATELY:**
  
  150 theatre-style with center aisle; 12 Banquet-style (14-8' rounds)

- **THE OUTSIDE PATIO (APPROX. 1551 USEABLE SQ. FT) HAS A MAXIMUM CAPACITY OF:**
  
  150 theatre-style with center aisle, 80 persons Banquet-style (10-8' rounds)

- **THE SMALL GROUP AREA (APPROX 100 SQ. FT) has a capacity for comfort of 10 PERSONS.**

  "**TOTAL BUILDING OCCUPANCY INSIDE AND OUTSIDE CANNOT EXCEED 250 FOR "A3" DESIGNATED BUILDINGS, LESS DEDUCTIONS FOR SUCH ITEMS AS FURNITURES, BANDS/DJs, BUFFETS, ETC...**"

- **KITCHEN FACILITY** may be available upon request.

  **ALSO AVAILABLE:**

  **TABLES AND CHAIRS AVAILABLE, AT NO COST, TO MEADOWS RESIDENTS:**
  
  o 164 Upholstered Stacking Chairs
  o 16 - 5' Round Banquet Folding Tables (seats 6-8)
  o 15 - 8' Rectangular Folding Tables
  o 4 - 6' Rectangular Folding Tables

- **MULTI-ZONED SOUND SYSTEM, MP3-READY, WIRELESS AND STANDING MICROPHONES; PODIUM**

- **HI-SPEED WIRELESS INTERNET ACCESS**
Facility Availability

**RENTAL HOURS FOR THE GRANGE ARE AS FOLLOWS:**

Friday 4:00 pm - 12:00 am
Saturday 4:00 pm - 12:00 am
Sunday 12 pm - 12 am

For multiple requests for the same rental period, room rentals are taken on a space-available basis in the following order of priority: (1) MNC/MCA functions and groups; (2) Individual residents in Good Standing; (3) Non-profit organizations; and (4) Business entities and non-member private parties and functions.

All non-profit organizations are required to present a valid document identifying them as a tax-exempt 501(c) 3 organization and/or a not-for-profit entity. Failure to provide this documentation may result in full rental rate charges as business rate users.

- **Business Rate Users** include any business meeting or commercial use activities that are sponsored by individual(s), groups, and organizations that do not hold nonprofit status with the State of Colorado or United States Department of Internal Revenue and/or are NOT a not-for-profit entity. Any competing events that could potentially conflict with the MNC event offerings currently or in the future will not be permitted. No rental may generate revenue for the authorized renter with product sales, services or food/beverage.

- **Reservations by Commercial Rate Users** may be made no more than 120 days in advance.

No refunds of rental fees shall be given for cancellations within 30 days of scheduled event. In addition, a $75 administration fee will be deducted from the rental deposit. The Rate Schedule shall govern all rates.

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**The Meadows Rental Rates for The Grange and Taft House**

Please note that all setup, decorating, and cleanup times must be included in the overall rental period and are done by the renter. All rentals are required to have a 2 hour minimum rental time. The capacity for The Grange is 125 people while Taft House is approximately 25 people. Tables and chairs are included with all rentals at The Grange or the Taft House. Linens, silverware, glassware, napkins, etc. are not included nor are they available for rent.

<table>
<thead>
<tr>
<th>The Grange Rental Rates</th>
<th>Meadows Neighborhood Company (MNC)</th>
<th>Meadows Community Association (MCA)</th>
<th>Non-Profit Organization Rates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resident Rates</td>
<td>Sunday-Thursday = $75/hour</td>
<td>Sunday-Thursday = $150/hour</td>
<td>Sunday-Thursday = $150/hour</td>
</tr>
<tr>
<td></td>
<td>Friday-Saturday = $125/hour</td>
<td>Friday-Saturday = $200/hour</td>
<td>Friday-Saturday = $200/hour</td>
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<tr>
<td></td>
<td>($500 Damage Deposit)</td>
<td>($1000 Damage Deposit)</td>
<td>($1000 Damage Deposit)</td>
</tr>
<tr>
<td>Non-Resident Rates</td>
<td>Sunday-Thursday = $225/hour</td>
<td>Sunday-Thursday = $225/hour</td>
<td>Projector Screen = $50/rental</td>
</tr>
<tr>
<td></td>
<td>Friday-Saturday = $275/hour</td>
<td>Friday-Saturday = $275/hour</td>
<td>(Projector not available for rent)</td>
</tr>
<tr>
<td></td>
<td>($1000 Damage Deposit)</td>
<td>($1000 Damage Deposit)</td>
<td>Bartenders = $50/hour</td>
</tr>
<tr>
<td></td>
<td>Business Use Rates</td>
<td>Extra Rental Options</td>
<td>Price of bartenders includes all tips/gratuities. Bartenders are required for any high school graduation party serving alcohol and any event serving alcohol with 100 guests or more</td>
</tr>
<tr>
<td></td>
<td>Sunday-Thursday = $225/hour</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Friday-Saturday = $275/hour</td>
<td></td>
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<tr>
<td></td>
<td>($1000 Damage Deposit)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Taft House Rental Rates</th>
<th>$50/hour</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>($250 Damage Deposit)</td>
</tr>
</tbody>
</table>
**B. Facility Rental Hours**

a) There is a 2-hour rental minimum during Peak Use hours, and no rental provides exclusive use of the facility, depending on rental times, the general public could be entering and exiting during the rental.

b) All of the hours reserved must be on the same day and continuous.

c) Rentals of more than one day must close between 12 a.m.-7 a.m.

d) No event can extend past 12 midnight and the Facility must be cleaned up by User and vacated by all individuals associated with the event by 12 midnight, no exceptions. User must adhere to hours on the Agreement.

**Reservation hours include deliveries, set-up and clean-up time,** and an additional charge will be assessed for any time the Facility is used before or beyond the time reserved in the Agreement. There is a 1-hr minimum charge for any use before or beyond the reserved time.

e) The Facility shall be used only for the purpose set forth in the Agreement and User may only use the areas reserved for use during the approved time.

f) Delivery of supplies, rental items, equipment, table settings, chairs, floral arrangements and other items related to the event **will not be accepted** at the Facility prior to the starting time of the event set forth in the Agreement, unless prior arrangement has been made, in writing, with The Grange Rental Coordinator. Deliveries cannot be accepted by The Grange on behalf of the User.

g) To request a time or date change for an event, after a reservation has been confirmed, contact The MNC immediately. The MNC reserves the right to assess a change fee or deny any requested changes.

h) The Facility is closed on observed holidays. Contact The MNC for a list of observed holidays.

i) **Please note that Pools remain open 10am-8pm seven days a week Memorial Day to Labor Day and do not close to accommodate activities, such as wedding ceremonies.**

**C. Access**

a) The MNC shall control access to The Grange and other MNC facilities.

b) Keys to The Grange or other MNC facilities shall not be issued to any User under any circumstances.

**D. Responsibilities of Users**

a) User shall have responsibility for conduct and welfare of all guests using the Facility during the rental or use period and for all damages and costs as more fully set forth in the Agreement.

b) User must agree to fully and promptly obey any and all lawful orders given by the Police Department, Fire Department or MNC staff.

c) If police assistance is required, the event will be closed immediately, and the rental deposit will be forfeited to The MNC.

**E. Indemnification**

The User shall indemnify, defend and hold harmless The MNC as more specifically set forth in the Agreement.

**F. Insurance**

a) Any User in whose name the Facility or any portion thereof is reserved shall be liable for any and all property damage and loss to any portion of the Facility arising out of the use or operation of the Facility by the User or User’s representatives, or any acts or omissions of User or any third parties who attend or participate in any event or function hosted in the Facility by the User.

b) As a condition of The MNC entering into this Agreement and User's use of the Facility, **User shall be required to provide liability insurance coverage in such**
form and manner as The MNC, in its sole discretion, shall require. The minimum general liability limits of insurance coverage required will be based on various factors including, but not limited to, the size of the event, number of anticipated participants or guests, the activities to be conducted during the event, and the extent, if any, to which alcohol will be served or made available during an event. In its discretion, The MNC may require the User to provide one or more of the following:

1) A copy of the Declarations page of User's current homeowners or renters insurance policy reflecting third-party liability insurance coverage in an amount at least equal to $100,000 per person/$300,000 per accident;
2) A separate liability policy covering the proposed event or a rider to an existing policy affording such event coverage; or
3) Certificate of Insurance in an amount and form acceptable to The MNC which may include an endorsement naming The MNC as an additional insured.

c) User shall provide valid proof of insurance to The MNC no later than 10 business days prior to the scheduled event. Failure to provide proof of insurance required by The MNC in accordance with these policies and procedures shall void the Agreement and will result in cancellation of the event. Under such circumstances, the User agrees that The MNC shall not be liable for any consequential losses, damages or expenses arising from the cancellation of the event.

d) User, on behalf of itself, its assigns, heirs, representatives and liability insurance carriers, hereby agrees to waive any right of subrogation or contribution that it may have against The MNC or any of its representatives or agents for any claims, demands, damages or losses arising in any way out of or in connection with the event or activity for which User rents or uses the Facility.

G. Event Supervision and Security

a) The User, or User's Authorized Representative, named in the Agreement must be present (on-site) for the entire function, including deliveries, set-up, during the function and clean-up.

b) Event security or extra MNC staff may be required at any event, whether or not alcohol is served, at the User's expense.

c) If required to have security present at an event, the User must provide proof of an agreement with a licensed security firm acceptable to The MNC in its sole discretion at least 30 days prior to the event.

d) If required to have security, personnel must be in uniform, patrol both the inside and outside of the Facility, control all problems and be present the entire time User and User's guests are present.

e) Adult chaperones are required for any youth activities and minors must be supervised at all times. A 1:10 ratio is required. A list of chaperones must be submitted to The MNC no less than five business days prior to the event and must include addresses and telephone numbers for all chaperones.

H. Alcoholic Beverages

a) Any rental of more than 100+ guests or any graduations parties serving alcohol must have an MNC provided bartender, and the rate is $50/hour during alcohol service hours.

b) If user would like to provide their own bartender, the bartender must be certified TIPS trained, and the current certificate must be provided, and a certificate of insurance proving liability coverage of $2,000,000 naming the Meadows Neighborhood as the additionally insured. These documents must be provided at least two weeks prior to event date.

c) No alcoholic beverages may be consumed during regular business hours at The Grange.

d) Use of alcohol is permitted only with prior written approval of The MNC, but User shall be solely responsible for consumption and use of alcohol and for any situations involving persons leaving the Facility while under the influence of alcohol.
e) Unless indicated in the Agreement that alcoholic beverages will be served at the event, and specifically authorized by The MNC, no alcoholic beverages may be present in The Grange or an adjacent MNC property, or the parking lot.

f) Alcohol may be consumed only in accordance with applicable federal, state and local laws and regulations. User is responsible for applying for all required local and state permits by submitting to the proper entities in advance of the event.

g) No alcoholic beverages are to be sold at any event unless pre-approved in writing by The MNC; in addition, requests for donations, acceptance of donations, cash bars and "passing the hat" are not allowed under Colorado law without a special alcohol permit,

h) Groups wanting to sell alcohol (cash bar), or those asking for donations, accepting donations, or selling tickets to an event where alcohol is being served (open bar), must apply for an alcohol permit from the Town of Castle Rock Liquor Commission, which meets once a month (begin process at least 60 days prior to event).(Only Non-Profit Groups can apply for this permit)

i) For any event that requires a special permit other than the one referenced above in sections (d) for alcohol from an appropriate government agency, a copy of the permit must be delivered to The MNC no less than ten days prior to the event.

j) The alcohol permit must be prominently displayed during the event.

k) Alcohol may not be consumed outside of The Grange building or anywhere on The MNC property, unless specifically authorized by The MNC.

l) At no time may alcohol be served to minors and alcohol may not be served at events that are designed for youth under 21 years of age.

m) No alcohol may be opened or consumed prior to the designated starting time of the event and no alcohol may be consumed during set-up.

n) No open containers of alcohol may be removed from The Grange. The User may remove unopened containers. Open containers may be re-corked and placed in trunk of vehicle.

o) Violation of any provisions regarding use of alcohol will result in immediate termination of the event and forfeiture of all fees and deposits.

I. Decorations and Set-up

a) Unless otherwise determined by The MNC as part of the Agreement, User is responsible for setup, including moving of existing furniture, and take-down. If The MNC determines that a third-party contractor shall assist with set-up and take down, The MNC will contract with such vendor and charge the User for the vendor's services.

b) Temporary signage is permitted only during the time of the contracted use.

c) User may not attach anything to walls, ceilings or floors of The Grange unless a request is made and is pre-approved in writing by The MNC. Only masking or painter's tape is allowed, if approved.

d) All set-up and take-down of decorations are the sole responsibility of User.

e) No staples, tacks, pins, nails or glue are allowed.

f) Helium balloons must be anchored and removed after the event.

g) No candles (other than pre-approved Birthday candles) or open flame devices. BBQ grills may not be used without prior approval.

h) No rice, bird seed, confetti or any other such items shall be allowed in The Grange or on any MNC property.

i) User is responsible to bring his/her own linens, dishes, cutlery, etc.

j) Prior to any setup, User will review and sign the Renter's Acknowledgment Checklist for The Grange.

k) One banner may be put up at The Grange and one street sign is permitted to advertise event. Signs may be put up at the start time of rental and must be removed at the end of the rental. No signage can be installed outside of rental times without prior permission.
J. Gambling and Fundraising
   a) No fundraising activities and/or functions are permitted on the premises unless pre-approved in writing by The MNC.
   b) No gambling, raffles, bingo or unlicensed games of chance shall be permitted in the Facility or adjacent MNC property unless preapproved by The MNC in advance.

K. On-going Facility Use
   Applications for ongoing use of the Facility will be considered on a case-by-case basis.
   If ongoing use of the Facility is approved, one rental deposit will be held on account with The MNC for Users with regularly scheduled events. Upon request of the User, the rental deposit will be refunded, without interest, at the end of each fiscal year. A new rental deposit will be required along with a new completed application at the beginning of each fiscal year.

L. Failure to Comply
   Users agree to abide by the Terms of the Agreement. Violation of these policies and procedures, and any other MNC policies and procedures, any federal, state or local laws, or misuse or abuse of the buildings, facilities, equipment or grounds will, in addition to actual damages, result in forfeiture of all rental fees and the rental deposit and possible denial of a request to use the Facility in the future as set forth in The Grange Policies and Procedures.

M. Application for Use and Reservation Procedures
   a) MNC Board of Governor and committee functions have priority over other uses of the Facility.
   b) Reservations are on a first-come, first-serve basis and may be made up to twelve months prior to the date of intended use. Commercial Rate Users may not make reservations more than 120 days in advance of the activity or event. Reservations shall NOT be considered confirmed or effective until all rental fees and rental deposits have been paid and the Agreement has been signed and submitted with all required documents and User receives final approval of the MNC staff.
   c) All rental fees and rental deposits are payable in full at The Grange and are deposited upon receipt.
   d) If User exceeds number of guests as indicated on Agreement, The MNC may assess additional charges.
   e) Rental rates for the Facility are as set forth in the rate schedule included in these policies and procedures and are subject to change at the sole discretion of The MNC.
   f) The MNC retains the right to waive fees.
   g) All checks or money orders shall be made payable to The MNC and must clear before the date of the event. Additional charges are due within five days of the date of invoice.

N. Event Permits
   Groups wanting to sell alcohol (cash bar) or those asking for donations or selling tickets to an event where alcohol is being served must also apply for an additional alcohol permit from the Town of Castle Rock Liquor Commission, which meets once a month (begin process at least 60 days prior to event). Only Non-Profit Groups can apply for this permit.

O. Rental Deposit
   a) A rental deposit will be charged and collected in advance in accordance with the terms of the Agreement.
   b) The rental deposit less cancellation, any damages, cleaning costs, excess time or other charges incurred as a result of the use, will be refunded by the Community Manager thirty-five days following the event as long as there has been no damage to MNC property, extra cleaning is not required, and the User has complied with all terms of the Agreement. Payment will be made by MNC check to the User making the reservation. If the cost of any damages and cleaning exceed the amount of the deposit, the User will be billed for the additional amount. The determination of the assessment of additional charges shall be at the sole discretion of the MNC.
   c) The rental deposit does not represent a limit on the damages for which the User may be responsible.
P. Cancellations
   a) Please be certain of your commitment. All rental fees and deposit, less an administration fee of $75, shall be refunded for reservations cancelled 30 or more days prior to the scheduled event.
   b) Reservations cancelled less than 30 days prior to the scheduled event, will receive a refund of the rental deposit, less an administration fee of $75, and no refund of any portion of the rental fee.

Q. Building Monitor
   a) The MNC shall have an MNC Building Monitor on duty during all events.
   b) The Building Monitor's role is to monitor and protect the facility for The MNC and does not provide custodial, setup or takedown services for User.
   c) The Building Monitor is authorized to close the Facility and end the event for failure to comply with these policies and procedures, any other MNC policies and procedures and the terms of the Agreement.
   d) Users shall neither negotiate with, nor pay the Building Monitor or any other MNC staff directly a fee or gratuity, for any services rendered.
   e) The Building Monitor has the authority to act on behalf of The MNC in enforcing these policies and procedures and the terms of the Agreement. If necessary, he/she will stop the serving of alcohol and/or terminate the event. The Building Monitor may request police assistance at any time to provide for User security, protect the Facility from abuse, enforce the Agreement, and enforce The MNC rules and regulations or for any other reason.

R. Clean-up
   a) All clean-up is the responsibility of the User and must take place immediately following the event and be completed during the reservation hours reserved in the contract.
   b) User is responsible for cleaning the Facility and returning it to The MNC in the same condition it was in prior to use. The Building Monitor determines what cleanup work needs to be done. This may include: 1) vacuuming, mopping, sweeping, cleaning and removing all trash from the rented area and placing it in designated receptacles. User must review and sign the Renter's Acknowledgement Checklist with an MNC Building Monitor prior to departure. Failure to review the Grange Rental Checklist and obtain the signature of The MNC Building Monitor will be at the sole risk of the User and shall result in forfeit of rental deposit.
   c) User must notify The MNC in advance of any contractors User will hire to assist with set-up, take-down, and/or cleaning. Any such contractors shall be covered by insurance. User shall provide such contractor's insurance information to The MNC at least five days prior to the event.
   d) User will be responsible for the cost of any clean-up and/or repairs caused by User's failure to leave the Facility in the same condition as was delivered to User. Any such cost will be deducted from the rental deposit. In the event such costs are in excess of the rental deposit, the User will be billed for the balance.

S. Use of Equipment and Furniture
   a) Use of MNC equipment and furniture in common areas is permitted.
   b) User is expected to exercise care and supervise such use by their guests.
   c) The MNC will charge the User for unauthorized use of MNC equipment and furniture.
   d) Access to the Reception Office and Mezzanine, and its equipment, is not available to Users.
   e) No fixed equipment or furniture shall be moved or altered in any way by the User.
   f) Furniture and equipment located in the Facility is not available for loan, rent or use off of the premises by any person or organization.

T. Music and Amplified Sound
   a) Use of amplified sound system is subject, at all times, to the applicable noise ordinance restrictions of the Town of Castle Rock.
   b) The MNC Building Monitor will be the final authority on whether the noise level, inside or outside of The Grange, is a nuisance. A decibel meter may be used to determine noise level.
   c) Sound must be turned down at the request of the Building Monitor or MNC staff and failure to cooperate may result in termination of the event and closure of the facility.

U. Facility Use Agreement Termination
   a) The MNC reserves the right to terminate any Agreement at any time for any reason the MNC deems necessary, including, but not limited to: failure to observe any rules, regulations, policies and procedures of The MNC, fighting, vandalism, or improper conduct, misuse or abuse of the
Facility, violation of laws, advertising an event prior to approval of an application, exceeding building capacity, giving incomplete or incorrect information regarding the nature of the event or number in attendance, or not being in possession of any required permits.

b) If the event is cancelled for any such reason, no refund of rental fees and/or rental deposit will be given.

c) The MNC reserves the right to terminate the Agreement when the Facility is needed for emergency or MNC purposes, in which case all rental fees and the rental deposit moneys will be returned. The MNC shall have no liability to the User for any such cancellation other than as set forth above.

II. ASSUMPTION OF RISK

There are inherent risks to any individual who chooses to use the Facility including, but not limited to, risks of serious physical injury or death resulting from the use of the swimming pools, participation in exercise programs or other use of the Facility. These inherent risks include the potential for bodily injury or death resulting from drowning, physical activity or exertion and participation in exercise programs or other recreational activities at the Facility. Each person who elects to use the Facility voluntarily assumes the inherent risks in doing so, and assumes responsibility for ensuring their own safety and well-being during the use of the Facility. Under no circumstances shall The MNC be held liable for any physical injury, death or loss of personal property or other belongings arising from the use of its Facility.

All persons using the Facility are urged to obtain a physical examination before engaging in any physical activity or exertion at the Facility, and should ensure that they are physically and mentally fit to engage in any physical activity before doing so. All persons using the Facility are responsible for knowing their own physical limitations, including, but not limited to, their own swimming ability, and are personally responsible for participation in any activities or programs at the Facility.

The MNC does not provide any form of medical coverage to Members, Users, Guests or staff who use the Facility, and The MNC strongly urges all Members, Users, Guests and staff of The Grange, including the swimming pools, to maintain comprehensive health insurance that provides appropriate coverage for any healthcare expenses or other costs of medical treatment resulting from any injuries that may occur. The MNC disclaims any financial responsibility for any medical treatment or healthcare expenses attributable to any care and treatment that may result from then injuries sustained at or during the use of the Facility.

In consideration of The MNC furnishing services, equipment and/or the Facility for swimming and other recreational activities, each person using the Facility, whether a Member, User, Guest, or otherwise, shall sign an individual waiver and release as is requested by The MNC before they will be permitted to participate in such activity.
III. CODE OF CONDUCT

Disorderly conduct will result in immediate disciplinary action. Such discipline may include, but is not limited to revocation of the individual’s Membership Card and a suspension for a period of time to be determined by The MNC staff or permanent expulsion from The Grange and the swimming pools. If staff deems it necessary to involve law enforcement authorities, a minimum suspension of 30 days from the Facility will be invoked. All disciplinary action shall be taken in accordance with the provisions of the Declaration and other governing documents of The MNC, except that any suspension shall remain in effect until such time as the hearing provided for in The MNC’s governing documents is conducted.

Disorderly Conduct may include, but is not limited to the following:

1) Threatening, profane, indecent, coercive, abusive, offensive or disrespectful actions, gestures, words or language to staff, Members or other Users of the Facility.
2) Fighting (verbal or physical), scuffling, horseplay or other inappropriate behavior within the Facility or on MNC properties.
3) Possession or consumption of alcoholic beverages within the Facility or on MNC properties unless specific written permission has been given by The MNC.
4) Use and possession of illegal drugs or smokeless tobacco or smoking, within or on MNC properties.
5) Possession of weapons of any kind.
6) Loitering within the Facility or on the grounds of MNC properties as deemed by staff to be destructive or offensive.
7) Dress code violations as defined for specific areas of the Facility.
8) Panhandling or solicitation of monies, goods or services.
9) Failing to obey any directive given by a staff person in accordance with the rules and regulations.
10) Theft or attempt to remove equipment or items belonging to The MNC, Members, or Guests.
11) Damage or vandalism to equipment or Facility.
12) Failure to obey posted safety rules or any other rules or regulations.
13) Committing illegal or criminal acts in violation of local, state, or federal laws or regulations.
14) Actions or activities that annoy, inconvenience, or endanger the well being of persons and/or property.

IV. ENFORCEMENT OF RULES

The MNC staff may enforce the rules and regulations outlined in this document. In the event of disruptive behavior, staff may request any party to cease said conduct. If the offending party fails to cease said conduct after such request, staff members are authorized to use all reasonable and necessary means to terminate such conduct, including but not limited to, revoking the offending party’s Membership Card, removing the offending party from the Facility and suspending the offending party from The Grange and swimming pools. All suspensions for more than 3 days will be reviewed by the Community Manager and shall be made in accordance with the Declaration and Bylaws of The MNC. The Community Manager has the authority to override any decision made by staff.

All disciplinary action in relation to serious violations of these policies and procedures and other MNC rules and regulations, as well as any suspension for more than 3 days shall be conducted in accordance with the provisions of the Declaration and other governing documents of The MNC, except that any suspension shall remain in effect until such time as the hearing provided for in The MNC’s governing documents is conducted.

No refunds will be granted for programs Members may be registered in, room rentals, activities, etc., while on suspension.

*The MNC Board of Governors and/or management has the right to change or modify these policies and procedures, as well as any rules and regulations at any time.*